

ANSWERS TO QUESTIONS FROM THE 2018 ANNUAL GENERAL MEETING November 13, 2018

At the 2018 Annual General Meeting held on October 21, 2018, registrants inquired about the committee expenses over the past few years. As part of the College's commitment to transparency, a detail explanation of the College's budgeting process and its committee expenses are provided in this document.

What are Registration Fees Used for?

As the regulator of traditional Chinese medicine and acupuncture in BC, the College's sole mandate is to protect the public and ensure that they know our profession is regulated for their safety. All healthcare regulatory organizations exist for this same purpose—public protection.

Your annual registration fees with the College make *you* a participant in the various aspects of TCM regulation and public protection.

We protect the public together by ensuring that:

- those wanting to become TCM practitioners in BC meet requirements
- TCM practitioners have up-to-date standards outlining their accountability to provide safe, competent and ethical care
- TCM practitioners engage in continuous improvement of their practice, the upcoming Practice Support Program being a current example
- the College can take appropriate steps when there are public concerns expressed regarding registrant conduct or competence
- standards of practice and regulations are regularly reviewed and updated, including when required by updated or new laws
- the public is aware that our profession is regulated.

Annual registration fees constitute by far the greatest percentage of College revenue each year and provide for the running of the College itself. These costs include:

- staff wages and cost of premises
- operation of the Board and seven College committees
- reviewing education programs and the development and administration of examinations
- registration and processing activities
- costs associated with complaint investigation and action
- AGM costs
- development and provision of printed materials such as the Jurisprudence and Safety Program handbooks.

To sum up, your fees allow the College to carry out the requirements of a regulatory college as set out in the *Health Professions Act*, the common regulatory framework for health professions in British Columbia, and ensure that those representing themselves as TCM practitioners and acupuncturists are entitled to use the registration titles Dr.TCM, R.TCM.P., R.Ac., and R. TCM.H.

Budget

A budget is a systematic method of allocating financial, physical and human resources to achieve strategic goals. Budgets are developed in order to monitor progress towards its goals, help control spending, and predict cash flow, revenue and expenses. In the College’s situation, the strategic goals are established by the Board in the Strategic Plan, which is available for review on the College’s website at: <http://ctcma.bc.ca/about/strategic-plan/>.

The budgeting process first begins with the Registrar and staff drafting a budget well before a fiscal year in accordance with the strategic goals established by the Board.

Then, the draft budget is presented to the Finance Committee for review. The Finance Committee is responsible for ensuring each budget line item align with accounting line items, and the structure of the full operating budget match the chart of accounts (the structure of the accounting system), to ensure effective comparisons between budget and actuals.

Finally, a budget proposal is submitted to the Board for consideration. The Board is responsible for ensuring that the financial objectives are met, and the allocation of resources are generally in line with the strategic priorities. Once the budget proposal is approved by the Board, the Registrar and staff is responsible for implementing the budget.

College Committees

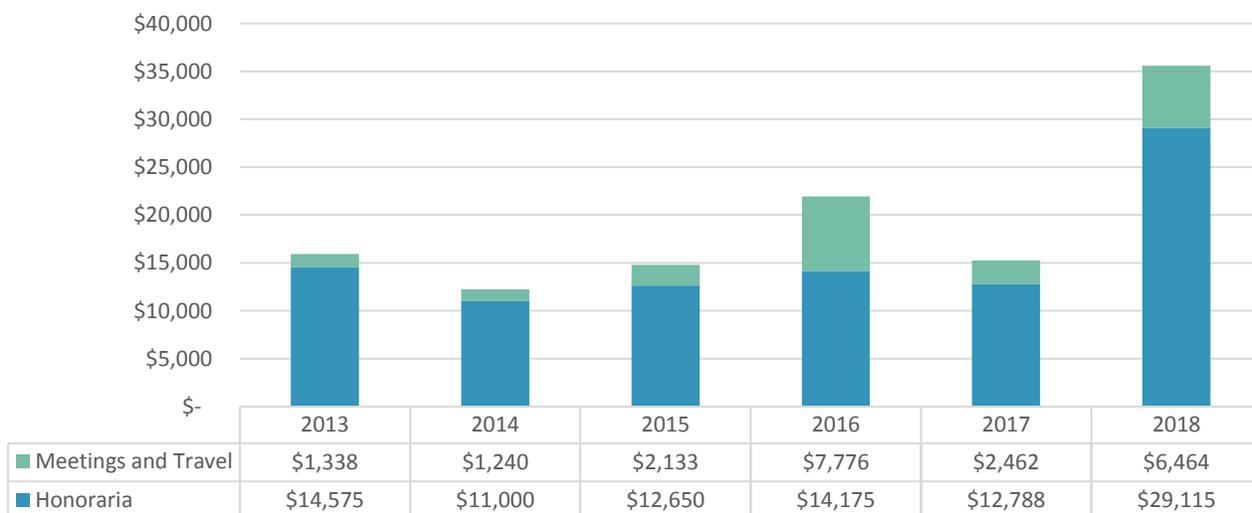
The College continues to advance its regulatory programs to regulate traditional Chinese medicine practitioners in the public interest, utilizing the necessary resources to do so. Committees of the College oversee work of management and staff to further the public protection mandate of the College.

The College bylaws established the following Committees:

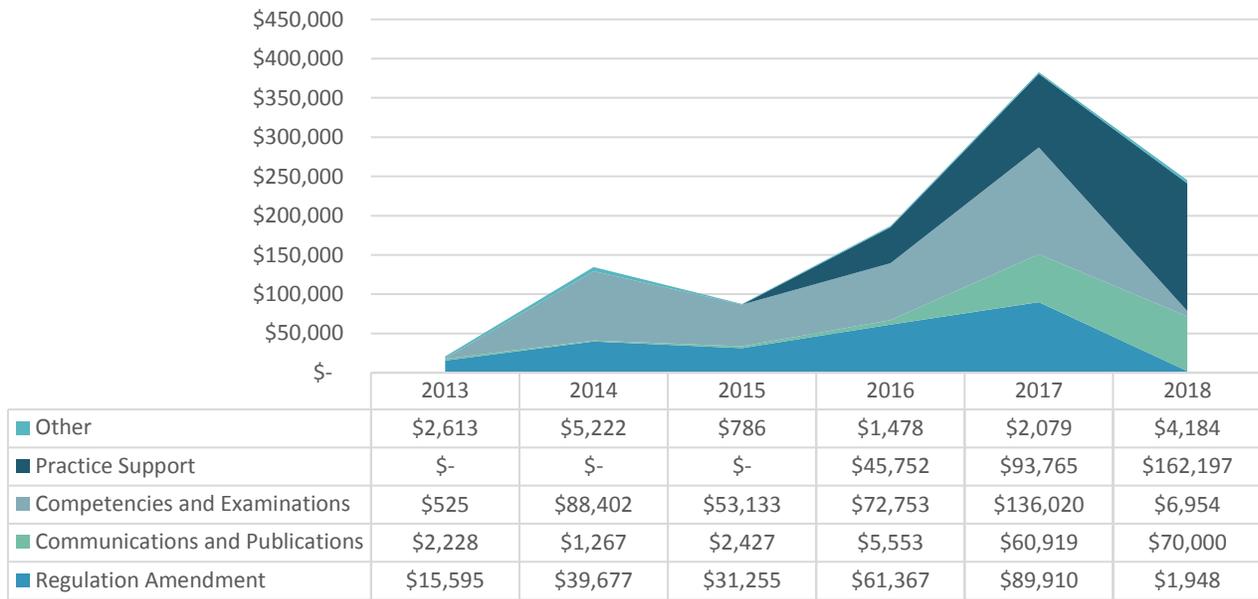
- Discipline Committee
- Education and Examination Committee
- Finance Committee
- Inquiry Committee
- Patients Relations Committee
- Quality Assurance Committee
- Registration Committee

Committee Expenses

Committee Operations



Committee Projects



REGULATION AMENDMENT PROJECT initiated in response to the Ministry of Health’s Scope of Practice Reform. More information available [here](#). The College’s Regulation Amendment Proposal may be viewed [here](#).

In 2006, the government informed stakeholders that British Columbia is implementing a new shared scope of practice/restricted activities regulatory model under the *Health Professions Act* similar to that adopted in Alberta, Ontario and Manitoba. This initiative is being guided by the reports and recommendations of the former Health Professions Council, particularly the report *Safe Choices: A New Model for Regulating Health Professions in British Columbia* delivered to government in 2001. As of October 19, 2012, regulations for 13 out of 22 professions incorporated the new regulatory model and the 2010 proposed list of restricted activities. The College has been working on this initiative since 2009, which concluded in 2017 by way of the Regulation Amendment Proposal (Updated May 3, 2017) referenced above.

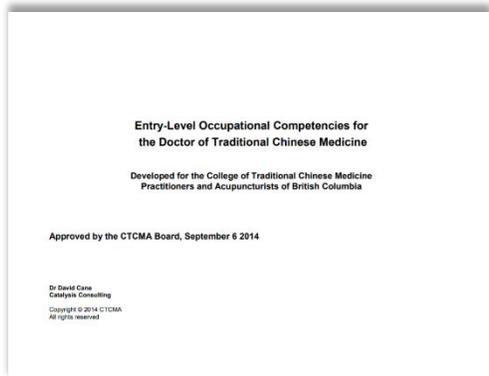


COMMUNICATIONS AND PUBLICATIONS activities include the mailing of hard copies of the Safety Program Handbook and the Jurisprudence Course Handbook to all registrants and the initiatives to enhance communication and engagement, which is a key priority identified by the Board in its 2015-2019 Strategic Plan. More information available [here](#).

In 2017, the College initiated a Public Education Campaign for the following purposes:

- Enhance awareness of the College’s role and responsibilities in regulating traditional Chinese medicine with individual registrants, associations and educators.
- Promote public awareness of the important role of regulation in the public’s right to safe and ethical traditional Chinese medicine.
- Reassures the public that the College addresses public inquiries and complaints in a fair, transparent and clear manner.





COMPETENCIES AND EXAMINATIONS activities initiated to work towards implementing competency based registration standards across Canada. More information available [here](#).

In 2013, the College also initiated a project to update the registration standards for the Dr. TCM registration and brought them into alignment with the competency-based registration standards for the three other registration titles. More information available [here](#). As of 2017, the Entry-Level Occupational Competencies for the Doctor of Traditional Chinese Medicine is fully implemented into the College's Education Program Review and registration examinations.

PRACTICE SUPPORT PROGRAM initiated in response to the Ministry of Health's introduction of section 26.1 in the *Health Professions Act*. More information [here](#).

The Practice Support Program (PSP) supports registrants in ongoing career development by promoting professional behaviour, self-evaluation, peer mentorship and continued learning. The Practice Support Program takes a supportive and, if necessary, remedial approach to facilitate registrant development in all workplace settings, across career-span. More information regarding the College's Practice Support Program may be viewed [here](#).

