



College of
**TRADITIONAL
CHINESE MEDICINE
PRACTITIONERS +
ACUPUNCTURISTS**
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BOARD MEETING MINUTES (WEBCONFERENCE) September 16, 2020

- In attendance:** Peter Stevenson-Moore (Chair), Kim Graham (Vice-Chair), Guo Ding, Jennifer Gao, Oleh Ilnyckyj, Rachel Ling, Edwin Liu, Beverly Osachoff, Jocelyn Stanton, Weidong Yu
- Regrets:** Shawn-Poppi Sabhaney
- Staff in attendance:** Jonathan Ho (Registrar), Simon Auyoung (Director of Professional Practice), Crystal Chung (Director of Compliance), Maharukh Bhagat (Recorder, Executive Assistant to the Registrar), Lee Riekman (Compliance Administrator)
- Guests:** Ben Cao, Chair, Education & Examination Committee
Eyal Lebel, Chair, Quality Assurance Committee

1.0 CALL TO ORDER & WELCOME MESSAGE

The meeting (Webconference) was called to order by the Chair at 9:00 a.m.

Acknowledgement by the Chair: "Please take a moment to acknowledge the unceded territory on which you are working."

2.0 APOLOGIES FOR ABSENCE

Apology: Mr. Shawn-Poppi Sabhaney

3.0 AGENDA

The Agenda was circulated prior to the meeting.
The Agenda was adopted as written.

4.0 DECLARATION OF CONFLICT OF INTEREST

Mr. Oleh Ilnycky, Board Member declared a conflict of interest with respect to matters concerning Inquiry Committee.

5.0 MINUTES OF BOARD MEETING - JUNE 5, 2020

The minutes of the June 5, 2020 Board meeting was circulated prior to the meeting. Board members were asked whether amendments were required to the meeting minutes. None were noted.

6.0 REGISTRAR'S REPORT

The Registrar's Report summarizing the primary activities and key information of the College for the period ending August 31, 2020 was circulated prior to the meeting. The topics included in the Report were:

- COVID-19 Regulatory Response
- COVID-19 Operational Response
- 2020 Annual General Meeting
- Board Members Terms of Office
- Human Resources Updates
- Ministry of Health Updates
- Modernization of Health Regulation
- CARB-TCMPA Update
- BC Health Regulators Update
- Concluding Remarks

The Registrar provided highlights on his Report to the Board and responded to the questions from Board members on the above topics.

The Chair thanked the Registrar for the comprehensive report.

7.0 STRATEGIC PLAN 2019 - 2022 Q2 UPDATE

A briefing note titled "Strategic Plan Progress Report" along with a copy of "the Strategic Plan 2019 - 2022" for reference was circulated prior to the meeting.

The Registrar provided an overview to the Board on the Strategic Plan Progress Report as follows:

- Recap on all major elements of the Strategic Plan;
- Provided a progress report on the Key Performance Indicators (KPIs) for the period ending on June 30, 2020:
 - 71 KPIs were established; of which, 27 KPIs were completed and reported in previous meetings, 18 KPIs are in progress and for 26 KPIs pending implementation.
- Reported on the 6 KPIs which were due for completion in the second quarter of 2020.

The Registrar responded to the questions by Board members, which was followed by discussions.

Recommendation:

It was recommended that the Board acknowledge receipt of the Strategic Plan Report.

The Board accepted the Strategic Plan Report.

Mr. Oleh Ilnyckyj recused himself from the meeting.

8.0 COMMITTEE REPORTS

Committee Reports for the following committees were circulated prior to the meeting.

- Education & Examination Committee
- Finance Committee
- Governance Committee
- Inquiry Committee
- Quality Assurance Committee
- Registration Committee

The Chair welcomed Dr. Ben Cao, Chair of the Education & Examination Committee (EEC) and requested him to present the EEC Report. Dr. Cao thanked the Board for inviting him to the Board meeting and provided a summary of the EEC report to the Board. This was followed by questions from Board members, to which Dr. Cao responded.

The Chair thanked Dr. Cao for attending the meeting.

The Chair welcomed Dr. Eyal Lebel, Chair of the Quality Assurance Committee (QAC) and requested him to present the QAC report. Dr. Lebel thanked the Board for inviting him to the Board meeting. He informed the Board members on work done by the QAC. He appreciated the efforts by the COVID-19 Response Panel and communications published by the College as part of COVID-19 response. Dr. Lebel thanked the Board for the appointment of two additional members to the QAC.

Board members were asked if they had any questions relating to the report. No questions were received. The Chair thanked Dr. Lebel for attending the meeting.

The Chair opened the floor for the remaining four Reports in the package, for any questions or discussions on any of the reports.

As no notification was received for any questions, the Chair confirmed the Reports as received.

9.0 REPORT FROM THE IN-CAMERA SESSIONS

9.1 In-Camera Meeting held on June 26, 2020

The following Committee Appointments were approved on motions duly made:

Motions:

- ***That Ms. Carol Williams be appointed as Chair of the Discipline Committee.***
- ***That Dr. Peter Stevenson-Moore be re-appointed to the Discipline Committee.***
- ***That Mr. Edwin Liu be re-appointed as Chair of the Finance Committee.***
- ***That Dr. Peter Stevenson-Moore be re-appointed to the Quality Assurance Committee.***

9.2 In-Camera Meeting held on September 16, 2020

The following Committee Appointments were approved on motions duly made:

Motions:

- ***That Dr. John Lee be reappointed to the Education & Examination Committee.***
- ***That Dr. Kimberley Graham be reappointed to the Finance Committee.***
- ***That Ms. Mona Kwong be appointed to the Inquiry Committee.***
- ***That Dr. Weidong Yu be reappointed as Chair of the Patient Relations Committee.***
- ***That Mr. Adrian Chaster be appointed to the Patient Relations Committee.***
- ***That Dr. Louise Demorest be appointed to the Patient Relations Committee.***
- ***That Ms. Jennifer Strong be appointed to the Patient Relations Committee.***

- ***That Ms. Carol Williams be appointed to the Patient Relations Committee.***
- ***That Dr. Kimberley Graham be reappointed to the Quality Assurance Committee.***
- ***That Ms. Rachel Ling be reappointed to the Quality Assurance Committee.***
- ***That Dr. Peter Stevenson-Moore be reappointed as Chair of the Registration Committee.***

The public session of the meeting concluded at 10:17 a.m.

The next meeting is scheduled on December 2, 2020.



December 4, 2020

Peter Stevenson-Moore
Chair

Date



December 4, 2020

Jonathan Ho
Registrar

Date

A signed copy is an official record of the meeting, which has incorporated amendments and corrections from a subsequent meeting.