



College of
**TRADITIONAL
CHINESE MEDICINE
PRACTITIONERS +
ACUPUNCTURISTS**
of British Columbia

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BOARD MEETING MINUTES (WEBCONFERENCE) December 2, 2021

In attendance: Peter Stevenson-Moore (Chair), Kimberley Schneberk (Vice-Chair), Guo Ding, Jennifer Jianying Gao, Eyal Lebel, Rachel Ling, Edwin Liu, Beverly Osachoff, Holly Page, Jocelyn Stanton, Joshua Tan, Weidong Yu

Staff in attendance: Jonathan Ho (Registrar), Simon Auyoung (Director of Professional Practice), Crystal Chung (Director of Compliance and Recorder), Melissa Escaravage (Operations Assistant), Lee Riekman (Compliance Administrator)

Guests: Carol Williams, Chair, Discipline Committee
Weijia Tan, Chair, Education and Examination Committee
Vivienne Stewart, Chair, Inquiry Committee
Jennifer Strong, Chair, Patient Relations Committee
Catherine Cameron Chair, Quality Assurance Committee
Bradley Mathews, Registration Committee

1.0 CALL TO ORDER & WELCOME MESSAGE

The meeting (Webconference) was called to order by the Chair at 10:07 a.m. The Chair welcomed everyone at the meeting.

Territorial acknowledgement was delivered by Mr. Joshua Tan, Board Member.

The Committee Chairs who attended the meeting were recognized by the Chair.

- Carol Williams, Chair, Discipline Committee
- Weijia Tan, Chair, Education and Examination Committee
- Vivienne Stewart, Chair, Inquiry Committee
- Jennifer Strong, Chair, Patient Relations Committee
- Catherine Cameron Chair, Quality Assurance Committee
- Bradley Mathews, Registration Committee

2.0 AGENDA

The Agenda was circulated prior to the meeting. The Agenda was adopted as written.

3.0 APOLOGIES FOR ABSENCE

None were noted.

4.0 DECLARATION OF CONFLICT OF INTEREST

None was noted.

6.0 MINUTES OF BOARD MEETING – SEPTEMBER 17, 2021

The draft minutes of the September 17, 2021 Board meeting were circulated prior to the meeting. Board members were asked whether amendments were required to the meeting minutes. None were noted.

Motion:

- ***That the meeting minutes of September 17, 2021 be adopted.***

The motion was passed.

7.0 REGISTRAR'S REPORT

The Registrar's Report summarizing the primary activities and key information of the College for the period ending August 31, 2021 was circulated prior to the meeting. The topics included in the Report were:

- COVID-19 Regulatory Response
- COVID-19 Operational Response
- Operations
- Board Members Terms of Office
- Human Resources Updates
- Ministry of Health Updates
- CARB-TCMPA Update
- BC Health Regulators Update
- Concluding Remarks

The Registrar provided highlights on his Report to the Board and responded to questions from Board members on the above topics.

Motion:

- ***That the Registrar's Report for the period ending November 23, 2021 be accepted.***

The motion was passed.

The Chair thanked the Registrar on behalf of the Board for his report.

8.0 DEPARTMENT UPDATES ON EMERGING ISSUES

8.1 Compliance Report

A briefing note titled "Compliance Department Update" from the Director of Compliance was circulated prior to the meeting.

The Director of Compliance provided an overview on the briefing note and responded to questions from Board members on the report.

8.2 Professional Practice Report

The Director of Professional Practice provided a verbal update regarding emerging trends and issues within the professional practice department and responded to questions from Board members.

9.0 STRATEGIC PLAN 2019 - 2022 Q2 UPDATE

A briefing note titled "Strategic Plan Progress Report - 2021 Q3" was circulated prior to the meeting.

The Registrar provided an overview to the Board on the Strategic Plan Progress Report as follows:

- Recap on all major elements of the Strategic Plan.
- Progress report on outcome up to the third quarter of 2021

There were no additional questions from the Board following the Registrar's verbal update.

Motion:

- ***That receipt of the Strategic Plan 2021 Q3 Update Report be acknowledged.***

The motion was passed.

The Chair thanked the Registrar on behalf of the Board for presenting the Strategic Plan report.

10.0 COMMITTEE REPORTS

Committee Reports for the following committees were circulated prior to the meeting.

- Discipline Committee
- Education & Examination Committee
- Finance Committee
- Governance Committee
- Inquiry Committee
- Patient Relations Committee
- Quality Assurance Committee
- Registration Committee

Discipline Committee (DC)

Carol Williams, DC Chair provided an overview of the report provided to the Board. No questions were received.

Education & Examination Committee (EEC)

Weijia Tan provided an overview of the report provided to the Board. The Board agreed to further consider the EEC report and hold a discussion in-camera.

Finance Committee (FC)

Edwin Liu provided an overview of the report provided to the Board. No questions were received.

Governance Committee (GC)

Jocelyn Stanton provided an overview of the report provided to the Board. No questions were received.

Inquiry Committee (IC)

Vivienne Stewart provided an overview of the report provided to the Board. No questions were received.

Patient Relations Committee (PRC)

Jennifer Strong provided an overview of the report provided to the Board. No questions were received.

Quality Assurance Committee (QAC)

Catherine Cameron provided an overview of the report provided to the Board.

There was discussion on voluntary participation levels for the initial PSP testing phase and any potential considerations the Committee may have to extended to support practitioners in the sunset of their career and transitioning out of practice in the future.

The Board considered previous reports received relating to the British Columbia Public Advisory Network (BC-PAN) noting that the public felt information should be made available to both the public and registrants on how to navigate this scenario. Staff referred to the Standards of Practice and Jurisprudence Handbook as materials available to registrants in this regard and noted that there is potential for adjustments and refinement of the PSP in the future where appropriate.

Registration Committee (RC)

Bradley Matthews provided an overview of the report provided to the Board. No questions were received.

Motion:

- ***That the committee reports for the Discipline Committee, Finance Committee, Governance Committee, Inquiry Committee, Patient Relations Committee, Quality Assurance Committee and Registration Committee be accepted.***

The motion was passed.

The Education and Examination Committee report was received by the Board.

The Chair thanked the Committee Chairs for their reports.

The public session of the meeting concluded at 11:35 a.m.

11.0 APPRECIATION OF OUTGOING BOARD MEMBERS

Board members Beverly Osachoff Eyal Lebel and Rachel Ling's terms of office on the Board are due to expire on December 31, 2021. Board members took the opportunity to express their thanks and appreciation to the outgoing Board members for their service.

The Chair thanked the staff and members of the Board for their service during the past year, for their support and friendship, and wished them the very best for the Holiday Season.

Discussions by the Board continued in the closed portion of the meeting.

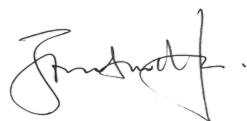
The next meeting is scheduled on March 4, 2022.



Peter Stevenson-Moore
Chair

March 3, 2022

Date



Jonathan Ho
Registrar

March 3, 2022

Date